

# SUPERINTENDENTS GOVERNANCE COMMITTEE TULARE COUNTY MASTER PLAN FOR SPECIAL EDUCATION

## MINUTES

April 25, 2023

The Superintendent's Governance Committee met on Tuesday, April 25, 2023, in the Tulare County Office of Education, Redwood CD Conference Room.

**MEMBERS PRESENT:** Yolanda Valdez, Superintendent, Cutler-Orosi Unified; Dr. Joe Hernandez, Superintendent, Dinuba Unified; Jaime Robles, Superintendent, Earlimart Elementary; George Eddy, Superintendent, Exeter Unified; Dr. Sergio Chavez, Superintendent, Farmersville Unified; Sherry Martin, Superintendent, Kings River Union; Tom Rooney, Superintendent, Lindsay Unified; Heather Pilgrim, Superintendent, Oak Valley; Dr. Nate Nelson, Superintendent, Porterville Unified; Paula Adair, Superintendent, Tulare City Elementary; Lucy Van Scyoc, Superintendent, Tulare Joint Union High; Kirk Shrum, Superintendent, Visalia Unified; Laura A. Gonzalez, Superintendent, Woodlake Unified; Tammy Bradford, Assistant Superintendent/SELPA Administrator, Tulare County.

**MEMBERS ABSENT:** Sergio Mendoza, Superintendent, Burton Elementary; Terri Rufert, Superintendent, Sundale Union Elementary; and Tim Hire, County Superintendent, Tulare County.

**OTHERS PRESENT:** OAK VALLEY UNION SCHOOL DISTRICT: Heather Pilgrim, Superintendent; TULARE COUNTY OFFICE OF EDUCATION: Jody Arriaga, Director, Internal Business Services; and Fernie Marroquin, Deputy Superintendent, Administrative Services.

**PUBLIC COMMENTS:** Dr. Joe Hernandez, Chairperson, opened the meeting to public comment. No public comment was made.

**REVIEW OF SGC PACKET:** Tammy Bradford, Assistant Superintendent, reviewed the Superintendent's Governance Committee agenda packet handouts:

- Out of Home Care Facilities 2022-2023
- DOSE-SGC Calendar 2023-2024

**APPROVAL OF MINUTES:** Minutes from the February 28, 2023 Superintendent's Governance Committee (SGC) Meeting were presented for approval. *A motion was made by Dr. Nate Nelson and seconded by Dr. Sergio Chavez to approve the minutes as presented. The motion carried unanimously.*

**TULARE COUNTY/DISTRICT SELPA ANNUAL SERVICE PLAN FOR 2023-2024:** Tammy Bradford presented the Tulare County/District SELPA Annual Service Plan for 2023-2024 that lists all services available to students who qualify. The SELPA must stipulate why certain codes are not being utilized. Code 900 may be utilized for services not listed but must be stipulated. *A motion was made by Sherry Martin and seconded by Dr. Sergio Chavez to approve the Tulare County/District SELPA Annual Service Plan for 2023-2024 as presented. The motion carried unanimously.*

**DOSE REPORT:** Michelle West, DOSE Representative, reported on the DOSE meeting that was held March 6, 2023 and April 11, 2023. The following items were presented:

- BHS Report – The BHS ERMHS Quarterly Demographic Report, ERMHS Referral Report, and Pupil Mental Health Poster were reviewed.
- AcCEL Enrollment Data Reports – The SELPA has experienced a 9% increase in the number of students with disabilities enrolled over the last two years.
- Preschool Update – The DRDP Timeline observation window is now open. Directors were encouraged to share the timeline with staff administering the DRDP. Directors were reminded that the DRDP will be required for students in TK through their IEP beginning in the fall of 2023.
- Community Advisory Committee – Nominations for the 2024 CAC calendar were requested. Anthony Martin and Malinda Furtado are working on updating the bylaws. Diane Barton provided information regarding mental health disorders.
- Parent Liaison Report – Malinda Furtado presented the Special Needs Parent Survey results that consisted of 61 responses.
- SELPA Compliance Report – The compliance report was reviewed and an update on the IEP implementation window was provided. The time period for analysis is March 1, 2023 through April 28, 2023. The Technical Assistance Guide was reviewed and directors were informed that all services on an IEP need to be delivered. Those who use service tracker cannot pull data on a service not provided by the district. Annual determination letters will be mailed, to superintendents in March, from CDE.
- ERMHS MOU Update – The revised Education Related Mental Health Services (ERMHS) MOU was reviewed and directors were encouraged to meet with superintendents and chief business officers. Districts who choose to pull their funding will be responsible to provide services to students. Discussion followed.
- Professional Development – TCOE is working on strengthening the Professional Development Calendar by encouraging directors to participate in activities. The goal is to develop specific legal topics; training topics for DOSE and superintendents; and develop new ways to provide support to DOSE.
- Compliance – The compliance framework was reviewed. CIM will be a three year cycle.
- Preschool & Psychological Services Update – The DRDP is due and all data must be entered into SEIS by June 1<sup>st</sup>. The PENT Forum shared information regarding mental health and how it affects behavior. The School Psychologist County-wide meeting will take place from 3:30-5:00 p.m. on May 22, 2023. California PBIS State recognition was reviewed and directors were encouraged to submit applications.
- BHS Report – Mental Health Awareness Kit was presented and directors were informed that the Visalia Rawhide game on Friday, May 19, 2023 will support mental health awareness.
- SELPA Update – Information was shared regarding Alternative Dispute Resolution (ADR) Training and the Strategic Instruction Model (SIM).
- SELPA Compliance Update – End of Year Certification Workshop trainings are available to district staff. Starting May 8th districts may begin entering data into SEIS.
- AcCEL Update – Directors were asked to hold referrals until the next school year unless it is an emergency. AcCEL graduation ceremony dates were shared with the committee as follows: Visalia: May 31, 2023; North County: May 31, 2023; Tulare: June 6, 2023; and Porterville: May 25, 2023. All graduations will take place at 10:00 a.m.
- Leadership Support Services – Information was provided regarding State Budgets. Dyslexia screening is being discussed at the State level however there is a big push back from the teachers association. Difficult conversations are being held regarding LCAP. This is the first year that districts are required to have a parent with a student with special needs as well as a student with special needs to take part in the LCAP.

- Community Advisory Committee – Bylaws are being updated. Planning is taking place for the CAC Calendar for 2024. Special Olympics dates were reviewed.
- Parent Liaison Update – The Annual CAC Awards Ceremony will be held in person at the Tulare County Office of Education, Redwood Conference Center at 12:00 p.m. on Thursday, May 11, 2023. An art show 2D and 3D will be available for purchase.

The next DOSE Meeting will be held June 5, 2023.

**P-1 CERTIFICATION OF AB 602 FOR 2022-2023:** Jody Arriaga presented information regarding P-1 certification of AB 602 funding for 2022-2023 for superintendents review and noted the decrease in funding of \$5,294.

**PROGRAM SPECIALIST FUNDS FOR 2023-2024:** Jody Arriaga presented the distribution of Program Specialist funds for the 2023-2024 fiscal year and stated that \$2,052,849 distributed to large districts. *A motion was made by George Eddy and seconded by Yolanda Valdez to approve the Program Specialist Funds for 2023-2024. The motion carried unanimously.*

**SPECIAL EDUCATION FEDERAL FUNDING ESTIMATE FOR 2023-2024:** Jody Arriaga presented a recommendation for approval of the Special Education Federal Funding estimate for a total of \$19,593,172. The base amount is \$208.67 however, Private Schools need to be taken into consideration. *A motion was made by George Eddy and seconded by Dr. Nate Nelson to approve the Special Education Federal Funding Estimate for 2023-2024. The motion carried unanimously.*

**ELECTION OF SGC CHAIRPERSON FOR 2023-2024** – Dr. Joe Hernandez asked for nominations for Chairperson of the Superintendents Governance Committee for 2023-2024. *A motion was made by Tom Rooney and seconded by George Eddy to approve Dr. Joe Hernandez as SGC Chairperson for 2023-2024. The motion carried unanimously.*

**PROPOSED 2023-2024 SUPERINTENDENTS GOVERNANCE COMMITTEE MEETING DATES:** Dr. Joe Hernandez presented the 2023-2024 proposed dates for the Superintendents Governance Committee Meetings. *A motion was made by Yolanda Valdez and seconded by Dr. Sergio Chavez to approve the Proposed 2023-2024 Superintendents Governance Committee Meeting Dates. The motion carried unanimously.*

**APPOINTMENT OF SUPERINTENDENTS GOVERNANCE COMMITTEE MEMBERS:** Dr. Joe Hernandez, Chairperson asked superintendents to review the appointed representatives of small school districts and make a recommendation. A recommendation was made for Sherry Martin and Dr. Heather Pilgrim to represent small schools. *A motion was made by Dr. Sergio Chavez and seconded by Yolanda Valdez to approve Sherry Martin and Dr. Heather Pilgrim as representatives for small school districts. The motion carried unanimously.*

**APPOINTMENT OF SGC AD HOC COMMITTEES:** Dr. Joe Hernandez asked the superintendents to review the current ad hoc committee membership and recommend changes at this time. Nominations are as follows; Sergio Mendoza and Terri Rufert to be removed from Fiscal Ad Hoc Committee and replaced with Tom Rooney and Laura Gonzalez; Tom Rooney and Sergio Mendoza to be removed from Governance Structure and replaced with Heather Pilgrim and Jaime Robles. Superintendents shared an interest in having their CBO's attend the Fiscal Ad Hoc Meeting. *A motion was made by Lucy Van Seyoc and seconded by Yolanda Valdez to approve the changes to SGC Ad Hoc Committees. The motion carried unanimously.*

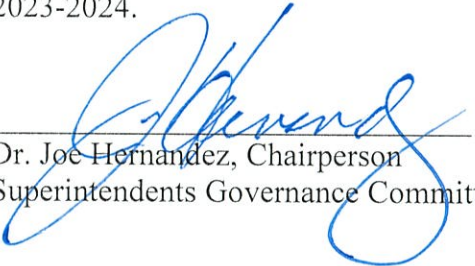
**ALLOCATION MODEL:** Dr. Joe Hernandez, Chairperson, tabled the Allocation Model agenda item. Tammy Bradford stated a poll would be sent to superintendents to meet and vote on an allocation model.

**ERMHS MOU:** Tammy Bradford announced that the SELPA is waiting on MOU's from a few districts for the 2023-24 school year. The SELPA cannot move forward with planning until all MOU's are received as this is a 9 million dollar program. A consortium will be developed and funding will be sent to districts for the 2024-25 school year. TCOE is working with HHSA so that districts who chose to pull funding may provide the mental health piece. HHSA has agreed to have conversations and possibly help with funding.

**NEXT MEETING:** – The next Superintendents Governance Committee Meeting will be held Tuesday, May 1, 2023 at 12:00 p.m. via Zoom.

**HANDOUTS:** AGENDA ITEM HANDOUTS: Draft minutes of the February 28, 2023 Superintendent's Governance Committee meeting; Tulare County/District SELPA Annual Service Plan for 2023-2024; P-1 Certification of AB 602 for 2022-2023; Program Specialist Funds for 2023-2024; Special Education Federal Funding Estimate for 2023-2024; Proposed 2023-2024 Superintendents Governance Committee Meeting Dates; and Superintendents Governance Committee Ad Hoc Committees.

**MISCELLANEOUS HANDOUTS:** Out of Home Care Facilities 2022-2023; and DOSE-SGC Calendar 2023-2024.

  
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Dr. Joe Hernandez, Chairperson  
Superintendents Governance Committee

  
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Tammy Bradford, Chief Administrative Officer  
Superintendents Governance Committee