

<b>TULARE COUNTY/DISTRICT SELPA</b>	<b>POLICY #</b>	<b>8020</b>
<b>STUDENT IDENTIFICATION – ASSESSMENT – REFERRAL</b>	<b>Adopted:</b>	<b>9/13/00</b>
	<b>Revised:</b>	<b>5/13/2020</b>

## ***Referral for Services***

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The Administrator of the Special Education Local Plan Area (SELPA) shall prepare written procedures for receiving, documenting and routing requests for consideration of an individual who may be in need of special education and related services. A brief statement of the rationale for the referral shall be made a part of the original referral.

All individuals with disabilities residing in Tulare County SELPA, including pupils with disabilities who are enrolled in elementary, secondary and private schools, who are in need of special education and related services, shall be identified, located and assessed in the areas of suspected disability. The child-find section describes the continuous child-find system which results in the identification of individuals who may be in need of special education. The referral to special education itself is usually initiated or received at the local school district level which begins the referral process.

A pupil should be referred for special education by District personnel only after resources and possible accommodations for the student to be successful in the regular education program have been exhausted. This includes modifications of curriculum and accommodations for learning abilities and styles. A pre-referral process is delineated in the Procedure Guide as well as on the Student Information and Referral form. General program resources include Compensatory Education Programs, Migrant Education, Vocational Education, Bilingual Program, School Improvement Programs, School-Based coordination Plans and the Behavioral Intervention program

Referrals for assessment to determine eligibility for special education and related services may come from teachers, parents, agencies, appropriate professional persons, and from members of the public. All referrals received from any public or private source will be processed.

A pupil may be referred, as appropriate, for further assessment and recommendations to the California Schools for the Deaf and Blind, or to the Diagnostic School for Neurologically Handicapped. Such referrals shall be based on a recommendation from the IEP team and shall have the approval of parents and the special education administrator of the LEA for local districts or Director of

Special Education for the Office of the County Superintendent of Schools' referrals.

If the referral did not originate from the parents, the District will notify the parents in writing. Member school districts are permitted to utilize a student study team process to discuss referrals for assessments from parents and/or District personnel; however, regardless of the origin of the referral, unless otherwise agreed upon in writing with the parent[s], the District shall give the parents a written assessment plan within fifteen (15) days of the referral. The parents shall have at least fifteen (15) days from receipt of the proposed assessment plan to provide consent to the assessment plan.

**References:**

EC 56205 (a) (3)-(4);  
EC 56301- 56303;  
EC 56321,  
EC 56326